Objective Setting and Monitoring
And Reducing Task Stresses

One-Day Workshop

This one-day workshop asks the question, "What are the most common "big-ticket" problems plaguing your development projects, and how can you effectively deal with them?" This no-nonsense, knowledge-rich, learning program gives you the fundamentals for effective Objective Setting and Monitoring, and the tools to handle these opportunities.

As the need to focus on schedules, costs, and quality continues to increase across industries, it is more important than ever to understand the major inhibitors to achieving competitiveness. You'll learn techniques that can have an immediate and positive impact on your current or next work event. The program will also help you to package your results in ways that motivate you and the person that you report to.

Workshop Objectives:
Develop and enhance the contributions you make to your organization by being able to:
- Identify and correct the most common "big-ticket" problems that derail good work
- Employ many proven practices that speed product development
- Implement effective scheduling, tracking and problem management
- Improve internal relationships
- Establish efficient methods in enlisting others to help meet a well-defined objective
- Manage a team level objective through effective leadership

Setting Goals
Committing
And
Measuring

Achieving Vital
Engagement

CONTENT:
Roles and Responsibilities
Understand the roles and responsibilities of the objective owner, and work members.

Prioritize Features and Benefits of a Series of Business Objectives

Problem Identification and Solutions
Identify the most common, major problems that derail objectives once set and the solutions to help you avoid, recover from, or minimize their impact.

Framework for Defining Objective Requirements
Use easy to implement templates for specifying objective requirements.
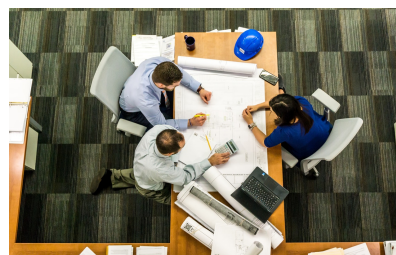
Identify and Document Objective Boundaries

Managing Your Leader
Objective updates: how often and how long?

Planning and Control
Learn the steps to follow in planning, tracking, and later reporting.

The Soft Skills Element
Recognize which attributes contribute to the success of group members; it's the people factor that usually fulfills an objective and reduces stress.

Discuss and Develop Solutions to your Current Stressful Challenges

Personal Action Planning
Participants are asked to reflect (and later share with their leader) on learning, and create a written Personal Action Plan that includes behaviours they will use back on the job, as well as specific support they will require to be successful with the skills learning.

Great Support for Participants
Participants will review a pre-workshop video that introduces them to the instructor, and the content for the workshop so they can prepare to participate.
After, we'll send a post-workshop video recap with captured flip chart contributions that give participants valuable reminders on their workshop learning. Get soft copy templates to use back on the job.

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